



Cancellation Policy Update

Effective April 15, 2021, all Cancellations made within 24- hours or less will be subjected to a \$50 cancellation/rescheduling fee. This includes "no call no shows" and rescheduled requests. Clients are provided one complementary rescheduled session without penalty to be used as an emergency cancellation. All cancellations thereafter are subjected to a \$50 cancellation/rescheduling fee. If a client does not show up for a session within 10 minutes of start time and has not reached out to the Specialist informing cancellation, it is deemed as a "no call no show". "No call no shows" are NOT considered an emergency cancellation and will be immediately subjected to the \$50 cancellation/ rescheduling fee.

All payments are non-refundable and cannot be used as an interchangeable session. If, for any reason clients must cancel a paid session, payments can be used towards a future rescheduled session up to 6 months after the original scheduled session date. After the 6-month period from the original session date, paid session will be forfeited, and a new payment invoice will be required to schedule a future session. Rescheduled sessions may be subjected to \$50 cancellation/rescheduling fee. All cancellation fees are due immediately and must be paid in full prior to rescheduling next session.

By signing below, I hereby acknowledge and agree to the terms and conditions according to the cancellation policy listed above.

Client/Parental Guardian's Name (Printed)

Client/Parental Guardian's Signature

Date

Marilyn Marie Dabney offers Biblical based Counseling. She is a certified Christian Counselor, Lay Counselor and Life Coach.